

Requirements for Venues and Event Spaces

In addition to the Healthy at Work [Minimum Requirements](#), **venues and event spaces** must meet the requirements below in order to reopen and remain open.

Venues and event spaces are typically commercially operated places including, but not limited to:

- convention centers,
- hotel ballrooms and conference centers,
- music and concert halls,
- professional and amateur sporting/athletic stadiums and arenas,
- wedding venues,
- fairs, festivals, carnivals, and
- any other commercially operated events organized for >50 persons occurring at indoor and/or outdoor venues and event spaces.¹

Social Distancing Requirements

Venues and event spaces must:

- Limit the persons, not including employees, present in any venue or event space to 50% of the maximum permitted occupancy capacity of the venue or event space, assuming all individuals in the venue or event space are able to maintain six (6) feet of space between each other with that level of occupancy. If the venue or event space is not able to maintain six (6) feet of space between attendees at 50% capacity, the venue or event space must limit the number of individuals in the area or space to the greatest number that permits proper social distancing. Additionally, venues and event spaces should plan for and encourage attendees to appropriately social distance.
- Minimize the use of any waiting areas.
- Make reservations and/or sell tickets over the online or by phone to the greatest extent practicable. For those facilities that cannot use exclusively online or telephone reservations/ticketing/sales, the facility should install floor and/or wall decals for cashier queuing areas to demark safe waiting distances of a six (6) feet minimums. Ticketing, admission, and registration employees and/or volunteers should be shielded by glass or plexiglass and use appropriate personal protective equipment to the greatest extent practicable.

¹ Venues and event spaces requirements do not supersede or replace any other specific requirements or guidance provided on healthyatwork.ky.gov.

Healthy at Work



- Maintain a record of persons and their contact information, telephone number preferred, attending the event and cooperate with state and/or local public official request(s) to notify attendees if the event is linked by contact tracing to high risk of COVID-19 exposure.
- Follow the [Healthy at Work Requirements for Restaurants and Bars](#) if they operate restaurants, snack bars, any form of dining service, or bars as a component of the event.
- Follow the [Healthy at Work Requirements for Retail Businesses](#) if they operate retail stores or sales as a component of their facility and/or event.
- Promote social distancing between performers during any live performances.
- Develop and implement a plan and protocols to create transmission barriers, where possible, and promote and enforce social distancing; implement touchless solutions, where practical; and enhance and promote sanitation and hygiene practices.
- Promote safe and healthy experiences by following the [Healthy At Work Minimum Requirements](#), to the greatest extent practicable.

Venues and event spaces should:

- Conduct events via-drive-in whenever possible and encourage attendees remain in their vehicles except as necessary to use food, merchandise, and restroom facilities.
- Promote and enforce social distancing and masking when attendees and staff are in close proximity or passing by one another; develop one-way traffic routes/patterns; and demarcate social distancing signage to avoid excessive congregation between attendees.
- Require exhibitions, table, and/or booth placements to allow for 6' between fellow exhibitors. When possible, exhibitors are encouraged to use a physical barrier to create distance from attendees.
- Ensure employees and volunteers strictly follow social distancing protocols and wear face masks at all times, unless they are more than six (6) feet away from anyone else or doing so would put their health or safety at risk.

Cleaning and Disinfecting Requirements

Venues and event spaces must:

- Develop and implement a plan and procedures to ensure the facility, including offices and workstations, are properly cleaned and ventilated routinely.

- Encourage employees, volunteers, and attendees to frequently wash their hands and/or use hand sanitizer that should be provided by the employer or event organizer.
- Ensure cleaning and sanitation of frequently touched surfaces (e.g., doorknobs or handles, buttons, rails, rental equipment, and counter tops) with appropriate disinfectants. Appropriate disinfectants include EPA registered household disinfectants, diluted household bleach solution, and alcohol solutions containing at least 60% alcohol.
- Close areas prone to frequent touch that cannot be properly sanitized on a routine basis (e.g., ball pits, foam block pits, etc.)
- Ensure employees wipe their workstations down with disinfectant at the end of their shift or at any time they discontinue use of their workstations/cash register for a significant period of time.
- Provide disinfecting wipes or other disinfectant at shared equipment.
- Establish a cleaning and disinfecting process that follows CDC guidelines when any individual is identified, suspected, or confirmed COVID-19 case.

Venues and event spaces should:

- Avoid or minimize use of cleaning procedures that could re-aerosolize infectious particles. This includes, but is not limited to, avoiding practices such as dry sweeping or use of high-pressure streams of air, water, or cleaning chemicals.

Personal Protective Equipment (PPE) Requirements

Venues and event spaces must:

- Ensure appropriate face coverings are used by employees whenever they are within six (6) feet of anyone else, so long as such use does not jeopardize the employees' health or safety. Facilities and businesses must train employees when to use PPE, what PPE is necessary, and how to properly put on, use, and remove PPE.
- Require contractors and vendors to wear face coverings or masks while at the venue or event space.
- Provide gloves to employees and/or volunteers whose routine job duties include cleaning equipment, workspaces, and other high-touch areas of the business.

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Venues and event spaces should:

- Encourage attendees to wear masks while inside or within six (6) feet of anyone outside of their household.
- Establish a policy whether to serve attendees who do not adhere to the business's policy on requiring masks. Venues and event spaces may choose not to serve those attendees who refuse to wear a mask in order to protect their employees, volunteers, or other attendees.

Training and Safety Requirements

Venues and event spaces must:

- Place conspicuous signage at entrances and throughout the facility or space alerting staff and patrons or attendees to the required occupancy limits, six feet of physical distance, and policy on face coverings. Signage should inform employees, volunteers, and attendees about good hygiene and new practices.
- Venues and event spaces should, to the greatest extent practicable, implement hours where service can be safely provided to constituents at higher risk for severe illness per [CDC guidelines](#).

Venues and event spaces should:

- Inform employees, volunteers, and attendees in groups particularly vulnerable to COVID-19 (individuals with conditions identified by the CDC as higher risk or those over 65 years old) that public health experts recommend that you continue to avoid any in-person gatherings and remain Healthy At Home.
- Ensure employees are informed that they may identify and communicate potential improvements and/or concerns without threat of retribution in order to reduce potential risk of exposure at the workplace.