Guidelines for Vehicle and Boat Dealerships

In addition to the Healthy at Work minimum requirements, vehicle and boat dealerships must meet the requirements below in order to reopen and remain open:

**Social Distancing Requirements**

- Dealerships should prioritize digital and online sales.

- Dealerships should communicate with customers over the phone or Internet to the greatest extent practicable.

- Dealerships should limit access to showrooms to ensure both customers and employees are able to remain six feet or more apart. In no case should a showroom exceed 25% of its designated maximum occupancy. For some showrooms, it may be necessary for dealerships to set a limit below 25% of its designated maximum occupancy to ensure proper social distancing.

- Dealerships should allow customers to test drive vehicles/vessels without an employee present in order to ensure social distancing. Vehicles/vessels should be thoroughly sanitized after each test drive.

- Dealerships should ensure that all sales paperwork can be completed electronically to the greatest extent practicable by using Docusign or other e-signature technology for signatures.

- Dealerships should ensure that, if there are any documents that must be completed in person, there is a safe process for doing so. This includes compiling all sales paperwork that must be completed in person and leaving it in a single room for the customer to complete alone.

- Dealerships should ensure that all deliveries occur without personal interaction. Deliveries should be made curbside, at the customer’s home, or in open service lanes.

**Cleaning and Disinfecting Requirements**

- Dealerships should ensure that vehicles/vessels and corresponding keys are thoroughly sanitized prior to delivery.

- Dealerships should encourage customers to re-sanitize the keys and high-touch areas of the interior of the vehicle or vessel upon taking possession.