**Executive Order 20-12: Stay Home, Save Lives Guidance**

**The following businesses are prohibited from operating:**

* Amusement parks
* Aquariums
* Arcades
* Art galleries (to the extent that they are open without appointment and museums
* Barber shops and hair salons
* Bowling alleys
* Cosmetic stores
* Dance studios
* Esthetician practices
* Fraternal organization facilities
* Gyms and fitness studios (including climbing gyms), yoga studios, and tennis clubs Hookah bars
* Indoor and outdoor malls (i.e., all portions of a retail complex containing stores and restaurants in a single area)
* Indoor party places (including jumping gyms and laser tag)
* Furniture stores, jewelry shops and boutiques (unless they provide goods exclusively through pick-up or delivery service)
* Medical spas, facial spas, day spas, nail and tanning salons, and non-medical massage therapy services (i.e., not prescribed by a physician)
* Non-tribal card rooms, skating rinks, senior activity centers, ski resorts, social, youth, and private clubs, , theaters,.
* Tattoo/piercing parlors

**The following businesses may continue to operate, and are strongly encouraged to follow social distancing requirements:**

* Banks and credit unions
* Farm supply, agricultural supplies, and nurseries
* Food banks and social service providers for vulnerable populations, with modified operations for social distancing and sanitation

Food, pharmacy and hardware retailers

* Funeral homes, direct disposition offices, care centers and cemeteries
* Gas stations and auto repair
* Laundry facilities, laundromats, dry cleaners, and laundry service providers.
* Pet stores, animal shelters, veterinary clinics and hospitals

**All other non-retail businesses are permitted to operate, as long as they can:**

* Allow employees to telework, or
* If teleworking is not feasible, designate an employee to establish and implement social distancing policies, consistent with guidance from the Oregon Health Authority (below) and
* Strictly enforce social distancing policies and ensure those policies are maintained and followed.

**All other retail businesses are permitted to operate, as long as they:**

* Designate an employee or officer to establish, implement, and enforce social distancing policies consistent with guidance from the Oregon Health Authority (below).
* Move to an online, curbside pickup or delivery model. This should limit close proximity to others indoors, and exposure to surfaces that people touch.
* Modify checkout areas to increase social distance as much as possible. Mark space for customers to stand to ensure social distance among customers and employees.

**All businesses should:**

Follow [CDC guidance for employers](https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html) and guidance for their specific setting if applicable.

Review and follow [OR-OSHA guidance](https://osha.oregon.gov/Pages/topics/infectious-disease.aspx.) and resources for workplaces for COVID-19.

**Best Practices for Businesses Enacting Social Distancing Policies:**

Under Executive Order No. 20-12, businesses are required to designate an employee or officer to establish, implement, and enforce social distancing policies. Businesses should develop plans that incorporate COVID-19 transmission and prevention into daily business functions, based on the unique operating requirements of each industry, and adopt policies that to the greatest degree possible incorporate the following best practices:

* Businesses should make every reasonable effort to reduce transmission among employees, maintain healthy business operations and maintain a healthy work environment.
* Businesses should ask employees to notify supervisors if they are experiencing acute respiratory illness symptoms (a fever and cough).
* Businesses should additionally require employees who test positive for COVID-19 to follow [CDC quarantine guidelines](https://www.cdc.gov/quarantine/index.html) and for those who are showing symptoms of COVID-19 to stay home and not come to work for at least 7 days after symptoms begin, 72 hours after a fever subsides without assistance of medication and until other acute respiratory illness symptoms including cough and shortness of breath improve.
* Businesses should minimize face-to-face contact among workers, clients, and customers to the greatest extent possible.
* Businesses should assess essential functions and modify business functions as needed to prevent the spread of COVID-19.
* Businesses should ensure work in occupied areas where personal space of 6 feet cannot be maintained pursuant to CDC guidance is limited to only those tasks that are necessary.
* Businesses should limit physical contact with others by directing employees to avoid maintained contact within 6 feet pursuant when possible. For employees who work outside of enclosed spaces, they may do so without restriction, provided they maintain a 6-foot separation distance between workers pursuant to CDC guidance when possible.
* Businesses should maintain a work environment that promotes personal hygiene including access for to hand soap, water, alcohol-based hand rubs, disinfectants and disposable towels if available.
* Businesses should ask workers to clean common work surfaces when appropriate.
* Businesses should consider establishing alternating days or extra shifts that reduce the total number of employees in a facility or location at a given time, allowing them to maintain distance from one another while maintaining a full onsite work week.
* Businesses should limit employee travel whenever possible.
* Businesses should limit visitor, customer and public access to worksites or restrict access to only certain workplace areas when appropriate.
* Businesses are encouraged to collaborate with workers to designate effective means of communicating important COVID-19 information.
* Businesses are encouraged to establish emergency communications plans, and a forum for answering workers’ concerns.
* Businesses are encouraged to continually evaluate specific hazards related to COVID-19 and monitor CDC recommendations to determine if additional actions are needed
* Businesses are encouraged to direct employees to take steps to protect themselves and refer them to [CDC guidelines](https://www.cdc.gov/coronavirus/2019-ncov/prepare/prevention.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fabout%2Fprevention.html).
* Business are encouraged to consider the following [CDC guidance](https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html) in establishing, implementing and enforcing social distancing policies.

**Industry-Specific Guidance**

**Guidance for manufacturers:**

* Consider modifications to ensure physical spacing.
* Have the same members on each shift each day to avoid cross-infection with other shift members.
* Review and follow [OR-OSHA guidance](https://osha.oregon.gov/Pages/topics/infectious-disease.aspx) and resources for workplaces for COVID-19.

**Guidance for tradespeople:**

* Ensure workers, customers, and clients are not ill before entering the worksite. Use the [CDC coronavirus self-checker](https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html).
* Ensure workers can wash their hands according [CDC handwashing guidelines](https://www.cdc.gov/handwashing/when-how-handwashing.html) and/or provide hand sanitizer.
* Consider staggered shifts to decrease the number of people working at the same time.
* Ensure worksites follow social distancing recommendations.
* Disinfect work surfaces
* Ensure landscaping and other outdoor workers practice social distancing and have access to handwashing.
* For more information, visit [CDC’s coronavirus guidance for businesses](https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fspecific-groups%2Fguidance-business-response.html).

**Guidance for workers entering occupied buildings and homes:**

Plumbers, electricians, and HVAC technicians are examples of these types of workers. All such workers should evaluate the specific hazards when determining best practices related to COVID-19.

* Require the customer to clean and sanitize the work area prior to the workers’ arrival on site.
* Technicians should sanitize the work areas themselves upon arrival, throughout the workday, and immediately before departure. Refer to CDC guidelines: [Clean & Disinfect](https://www.cdc.gov/coronavirus/2019-ncov/prepare/cleaning-disinfection.html). Require customers to keep household pets away from work area.
* Ask that occupants keep a personal distance of 6 feet at minimum.
* Do not accept payments on site (no cash or checks exchanged). Require electronic payments over the phone or online.
* Workers should wash hands immediately before starting and after completing the work. Refer to CDC guidelines: [When and How to Wash Your Hands](https://www.cdc.gov/handwashing/when-how-handwashing.html).